



CCCANZ ANNUAL REPORT

2016



Climate Control Companies Association New Zealand
(CCCANZ)

www.cccanz.org.nz

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OUR ORGANISATION

Our Mission is to "establish and promote high standards of business competence and industry conduct for companies engaged in the climate controlled environment industry"

Our strategic statements are:

- Ethics in business
- Education for improvement
- Voice of industry
- Safety in performance

FROM THE CHAIR OF CCCANZ

Dear CCCANZ Member

As the HVAC&R industry works hard to cope with the pressures of high demand for resource and the increasing workload that comes with a strong economy, we are also challenged with preparing for an HFC phasedown, adoption of new standards and the need to ensure our members are trained, competent and well supported to manage the growing number of new refrigerants that are crossing our borders.

Throughout these opportunities CCCANZ has been working hard as the industry association you can rely on for support and guidance and there has been a huge amount of work done to ensure that the tools are available to our members to help them deliver. We have a purpose built online Health and Safety support program specifically for industry and our members, a new tiered membership structure with validation tools to help justify the benefits and quality assurance of using a CCCANZ member over others, new branding for better recognition by end users, much stronger relationships with EECA, MfE, WorkSafe, NZQA and Competenz and the formation of our own industry Youth Engagement Program.

Our international relationships have also strengthened, particularly with our trans-Tasman partners at AMCA and AIRAH as we work to ensure that the NZA Standards are adopted into training and business support tools allowing us to collaborate more freely and openly.

We look forward to realizing this hard work for your benefit and ongoing support this coming year and encourage you to provide us with your feedback and engagement to continue the industries success.

Warm regards



A handwritten signature in black ink, appearing to read 'Matthew Darby'.

Matthew Darby, Chair, CCCANZ

FROM THE EXECUTIVE OFFICER OF CCCANZ

Dear CCCANZ Member

During 2016 CCCANZ continued to develop strategic relationships with other organisations as well as joining partners such as Recovery, Refrigerant License New Zealand and IRHACE to proactively lobby for better regulations and promote better practice in the HVAC&R industry.

CCCANZ built closer ties with our Australian colleagues at the Australian Mechanical Contractors Association (AMCA). An agreement with RLNZ was reached to provide a member benefit in the form of discounted fees for on line Approved Filler renewals to people in CCCANZ companies. CCCANZ companies supporting the Recovery levy have ensured that there will be the facility for safe disposal of refrigerants in the future. CCCANZ has also supported the development of high quality Flammable Safety Awareness training through RLNZ to position the industry for a future with more environmentally friendly but flammable refrigerants.

The combined lobbying power of CCCANZ, RLTB, Recovery and IRHACE has provided a credible group to directly talk to Government Agencies such as Worksafe and the Ministry for the Environment in the pursuit of better regulation for our industry falling out of Health and Safety reforms. CCCANZ has also worked directly with BRANZ to develop information for end users on refrigerants. We have worked with Competenz to ensure qualification reforms continue to provide the best platform for training moving forward. We have worked with EECA to look at new MEPs standards for chillers and heat pumps. Representatives from the Board also contributed to the laborious but essential business of Standards revision.

Ever pressing has been the issue of labour market refreshment and recruitment of apprentices. CCCANZ has taken the view that the industry needs to actively support apprenticeships by strengthening the various pathways into our industries. This includes supporting initiatives in schools through Youth Engagement and promoting targeted pre employment courses such as the MIT Level 3 Introduction to Refrigeration. We want to develop a culture of training across our industry and move away from poaching behaviors that simply perpetuate labour shortages. Our Tiered Membership scheme is designed to recognize those companies that invest in good systems, training and practice. Finally CCCANZ is intent on increasing its presence at the Annual HVAC&R Conference and other forums; raising the profile of member companies by promoting innovation and new technology.

There are end of year financials on CCCANZ provided with this document. An annual review has been accepted by members, rather than a full audit provided by the auditors.



A handwritten signature in black ink that reads "Paul Town". The signature is written in a cursive, flowing style.

Paul Town, Executive Officer

YOUR CCCANZ BOARD



Chair/Refrigeration
Matthew Darby



IRHACE Interlocutory Rep
Mark Meyer



Special Advisor to Board
Grant Price



Ventilation
Ian Borley



Co-opted
Annemarie Begg



HVAC Mechanical Services
Cam Crawford



Suppliers and Manufacturers
Rob Morgan



Heat Pumps
Tony King

CCCANZ BOARD TERMS 2016

From AGM 2016 to AGM 2017 are:

Sector	Name	Elected/Co-opted	Term ends/resignation submitted effective
HVAC Mechanical Services	Cam Crawford	Elected AGM 2014	AGM 2017
Refrigeration	Matthew Darby	Elected AGM 2016	AGM 2019
Suppliers and Manufacturers	Rob Morgan	Elected 2016	AGM 2019
Ventilation	Ian Borley	Elected AGM 2015	AGM 2018
Heat Pumps	Tony King	Elected AGM 2015	AGM 2018
IRHACE Interlocutory	Mark Meyer	IRHACE Appointment 2016	AGM 2018
Co-opted	Annemarie Begg	Co-opted 2016	May 2018
Special Advisor to the board	Grant Price	Appointed May 2016	AGM 2018

Board activities during 2016 have consisted of 7 board meetings, as well as attendance of board members at various events, where they were representing CCCANZ. These are described in more detail further on in this report.

ACTIVITIES IN 2016

CCCANZ TRUSTEESHIPS:

The activities of the **Refrigerant License Trust Board** during 2016 consisted of:

Activities for RLTB in	
RLNZ Fillers courses run in 2016	31
Filler Registrations 2016	302
RLNZ Handlers courses run in 2016	0
Handler Registrations 2016	0
Flammables Courses run in 2016	3
Flammable Registrations 2016	26
On-line Registrations in 2016	81

RLTB also developed more courses:

- Flammables online,
- 4 EECA Energy Efficiency courses
- EECA Heat Pump Best Practice Guidelines online course.

There were also two Ammonia Operators courses run for IRHACE during 2016.

MEMBERSHIP ACTIVITIES

Activities during 2016 consisted of:

- **Health and Safety Seminars for Business Owners:** The CCCANZ Breakfasts were run in Auckland, Wellington, and Christchurch. These were well attended. John O'Rourke; Health and Safety Consultant for Minter Ellison Rudd Watts facilitated the seminars which focused on director duties, as well as practical solutions for health and safety for business owners and senior staff.
- **Construction Contracts Amendment Act 2015 Seminars:** CCCANZ collaborated with the Specialist Trade Contractors Federation to deliver seminars around the country on changes to the

Construction Contracts Amendment Act 2015. This was delivered by well-known construction lawyer, Andrew Hazelton. These changes focus on new requirements for protecting retention money.

- **Seminar on Health and Safety Software:** CCCANZ ran an event in Auckland where members were able to see software on health and safety developed by AMCA South Australia. This has resulted in CCCANZ beginning development on this software for members to use.
- **Women in HVAC Evening:** CCCANZ in association with IRHACE ran an event for women working in the HVAC&R industry. The evening was a great success with more events like this planned for 2017.
- **Annual HVAC&R Conference:** The annual HVAC&R conference was held at Massey University at Albany in Auckland. It had over 70 trade stands, and had good attendance by both local members of the industry, and international visitors as well.
- **Annual CCCANZ Awards:** Two awards were approved by the CCCANZ board for the first time in 2017. These were in recognition in two specific areas; the Business Innovation Award - for a company that has been outstanding in innovation in the climate control industry; and the Excellence in Business Practice Award - for a company that has demonstrated excellence in implementing new systems or practices in their business that has improved profitability.
- **CCCANZ Annual Education Scholarship:** The CCCANZ board approved an annual scholarship that is available for member companies. This scholarship is to the value of \$3,000 towards the valuable and popular Diploma in Project Management run by AMCA in Melbourne. This scholarship is available in 2017.
- **Update of CCCANZ Complaints Process:** The CCCANZ complaints process has been updated to streamline the complaints process for both member companies and end users.

CURRENT PROJECTS

Projects currently in progress are:

- **Tiered Membership Structure:** The purpose of tiered membership is to offer CCCANZ members a range of membership options that reflect the size, complexity and quality of the company measured against a set of objective criteria including current EECA requirements for energy efficiency. This gives companies and customer assurance of standards adhered to by members.
- **Youth Engagement Programme:** CCCANZ along with IRHACE has started to develop a programme to make the industry stand out from other sectors competing for the best young people leaving school, and raise the profile of HVAC&R as a good place for a career.
- **Rebrand of CCCA:** After the successful vote for changing CCCA's name to CCCANZ, there has been a rebrand undertaken by CCCA. A new logo will be launched as a result of this.
- **Upgrade of CCCA's website:** CCCA's website has been updated during 2016/2017. The new website will be live at the end of March 2017.

BUSINESS SERVICES FOR MEMBERS

Access to Standards: CCCANZ members have unlimited online access to relevant standards from Standards NZ. There are 27 standards available:

- Suppliers/manufacturers: 22
- Refrigeration: 3
- Ventilation: 2

Group Purchasing Benefits: Members have access to **Group Purchasing Benefits through N3** for things such as fuel, tools, and electrical supplies.

Site Safe: CCCANZ is a trade association member of Site Safe. This means that a member company (as well as being a member of Site Safe) can access relevant workplace health and safety information and discounted services from Site Safe.

Access to Information: Members have access to the CCCANZ monthly e-newsletter providing up to date information to member companies.

STRATEGIC RELATIONSHIPS

CCCANZ represents member company views and interests in the wider construction industry by belonging to the:

Construction Industry Council (CIC): The CIC is a peak body of associations in the building and construction, design and property sectors. It is the voice of the built environment industry and works with government (central and local) and industry.

Specialist Trade Contractors Federation (STCF): The Specialist Trade Contractors Federation is an organisation that represents the specialist trades in the construction industry.

BRANZ (Building Research Advisory Council (BRAC): Members of BRAC appoint people to the board of BRANZ, and also advise on information needs and strategic directions for BRANZ.

Australian Mechanical Contractors Association (AMCA): CCCANZ also has international affiliation with AMCA. Both organisations signed a Memorandum of Understanding during 2015. There is much that CCCANZ and AMCA can co-operate on in the future.

INDUSTRY REPRESENTATION

Member companies and their employees also volunteer their expert knowledge and skills to take part on the following committees on behalf of the CCCANZ and the industry:

- ME-006 Standards Committee for the review of standard AS/NZS1677.
- ME-062 Standards Committee for the review of standard AS/NZS 1668.1.
- Competenz HVAC&R Strategic Advisory Group for skill needs for the industry.
- Steering Group for Non Seismic Non-Structural Elements with the Ministry of Business, Innovation, and Employment.
- MBIE Fire Programme Passive Fire Protection Working Group
- MBIE Fire Programme Post-construction Compliance Working Group

MEMBERSHIP POLICY

Current CCCANZ membership policy (as prescribed in CCCANZ Rules) is:

All Members/Associates/Affiliates, Associates and Affiliates shall promote the interests and the objects of the Society and shall do nothing to bring the Society into disrepute.

3.1 ADMISSION OF MEMBERS/ASSOCIATES/AFFILIATES

3.1.1 The classes of Members/Associates/Affiliates and the method by which Members/Associates/Affiliates are admitted to different classes are as follows:

3.1.1.1 Member

A Member is a duly registered limited liability company, actively engaged in the practice, design and construction, erection, maintenance, servicing, supply and/or administration of mechanical services, refrigeration (including refrigerants), heating, ventilation and air conditioning equipment and systems. In addition to qualify as a Member, the Member must meet the Membership criteria set by the board from time to time.

3.1.1.2 Associate

An Associate is a company, partnership, independent contractor, service organisation, supplier of equipment and/or materials to the Society's industry sectors and is supportive of the previously named industries but who would otherwise not qualify for Membership or do qualify for Membership but elect not to have voting rights or representation on the board through their sector affiliation.

3.1.1.3 Affiliate

An Affiliate is a government entity, society, consultant, franchisor/master franchisor, manufacturer or individual engaged in business activities that influence or impact on the Society's industries and is supportive of the previously named industries but who would otherwise not qualify as a Member or Associate.

3.1.2 Applicants for Membership, and for Associate and Affiliate, shall complete an application form provided by the Board and supply such information as may be required by the Board. Applications shall be considered by the Board according to the Membership Policy who may elect to interview an applicant.

3.1.3 The Board shall have discretion whether or not to admit a member, associate and/or affiliate applicant, and shall advise the applicant of its decision.

CONTACT INFORMATION

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